

## GEORGIA SAFE ROUTES TO SCHOOL (SRTS) PROGRAM

### Infrastructure Application

**NOTE TO APPLICANT:** The Georgia Department of Transportation (GDOT) will conduct all Preliminary Engineering for the awarded projects and prepare projects for GDOT letting. GDOT will coordinate with the local transportation or public works department and school district on the design of the project. **Applicant/sponsors are not responsible for designing or letting any part of the project. No local match or in-kind services are required OR accepted.**

#### IMPORTANT DATES

Call for Applications Opens: **August 23, 2010**  
Submission Deadline: **November 23, 2010**  
Notification of Award: **March 2011**

#### APPLICATION GUIDANCE

READ AND FOLLOW THESE INSTRUCTIONS CAREFULLY. In the space allocated, please answer all questions with as much detail as possible. If a question does not apply to the proposed project, you must indicate this in your narrative. **ONLY** completed and signed Infrastructure Applications will be evaluated. This form is comprised of six (6) sections:

- Section 1: Contact Information**
- Section 2: Problem Identification** [35 points]
- Section 3: Proposed Project** [25 points]
- Section 4: Program Information** [30 points]
- Section 5: Project Cost Estimate** [10 points]
- Section 6: Signatures**

1. Please use the spreadsheet to complete your application for infrastructure funding. Please limit your responses to the space provided. Applications and attachments are due to the Department on **November 23, 2010**. Save and email applications to [srts@dot.ga.gov](mailto:srts@dot.ga.gov). Mailed applications will **ONLY** be accepted if postmarked by above-mentioned date. Projects for which GDOT does not receive an original application will not be considered. Please submit the following:

- One (1) original signed hardcopy of this application form and attachments
- Five (5) hardcopies of Application
- Two (2) compact discs (CD)

*\* CD must contain completed application in MS Excel format, attachments and ONLY items submitted in hardcopy.*

*\* Attached files may be in the following formats only: .pdf, .doc, .xls, .jpg, .gif, .ppt. Other formats will not be accepted.*

2. Please mail complete application materials to:

**SRTS Coordinator  
Office of Traffic Operations  
Georgia Department of Transportation  
Traffic Management Center**

**935 East Confederate Avenue, Bldg 24  
Atlanta, Georgia 30316**

3. Printed applications should conform to the 8 ½ x 11 inch format provided in this document.
4. Maps and/or aerial photographs may be no larger than 11"x17". Maps and/or aerials should show the location of project school or schools. Please differentiate between existing and proposed routes, and label all streets relevant to walking and/or bicycling routes.
5. All applications shall be typed and not more than 15 pages, including all attachments. (double-sided = 7.5 pages)

**CHECKLIST FOR MAILING COMPLETE APPLICATION:**

- \_\_\_ Completed all six (6) sections of Infrastructure Application.
- \_\_\_ Completed signature page(s)
- \_\_\_ Provided detailed cost estimate
- \_\_\_ Provided all attachments – maps, photos, SRTS Plan (web link only), etc.
- \_\_\_ Provided CD containing all of the above

**ELIGIBILITY CRITERIA**

**Eligible Applicants:**

1. Applicants must be a school district, and or a city or county government to apply for infrastructure funds. Applicants must have the legal authority to sign maintenance agreements with the Department of Transportation.
2. Projects must serve public or private schools with students in grades Kindergarten through Eight.
3. Projects must be located within a two mile radius of the school.
4. Each school must be partnered with the Georgia SRTS Resource Center and actively engaged in non-infrastructure SRTS activities (i.e. SRTS Plan, Education, Encouragement, Enforcement and Evaluation activities).

**Eligible Projects:**

1. All infrastructure projects must meet GDOT and AASHTO design guidelines. GDOT District Office should be consulted prior to submitting applications for projects on state highways. Contact the Safe Routes to School Coordinator.
2. Projects must be within the public right-of-way. This may include projects on private land that have permanent public access easements. Public property includes lands that are owned by public entity, including those lands owned by public school districts.
3. Below is a list of eligible infrastructure projects. Other types of projects that are not on this list may also be eligible if they meet the objectives of reducing speeds and improving pedestrian and bicycle safety and access. Certain facilities or treatments may not be appropriate for every location or roadway type.
  - a. Sidewalk improvements: new sidewalks, sidewalk gap enclosures, curbs, gutters, and curb ramps, including upgrades to meet Americans With Disabilities Act (ADA) compliance.
  - b. Traffic calming and speed reduction improvements: roundabouts curb extensions, chicanes, speed humps, raised intersections, medians, narrowed traffic lanes, lane reductions, automated speed enforcement, vehicle speed feedback signs and variable speed limits.
  - c. Pedestrian and bicycle crossing improvements: crosswalks, raised median and median refuge islands, raised crosswalks, curb extensions, traffic control devices (including new or upgraded traffic signals, pavement markings, in-roadway crosswalk lights, flashing beacons, bicycle-sensitive signal actuation

devices, pedestrian countdown signals, accessible pedestrian signals, pedestrian-activated signal upgrades, and leading pedestrian indicators), and sight distance improvements.

- d. On-street bicycle facilities (new or upgraded): bicycle lanes, paved roadway shoulders, bicycle related traffic signs and pavement markings.
- e. Off-street bicycle and pedestrian facilities: multi-use trails, side paths, and trail links(i.e. connecting cul-de-sacs to a school or school route).
- f. Secure bicycle parking facilities: bike parking racks, lockers, designated areas with safety lighting and covered bike shelters.
- g. Traffic diversion improvements: separation of pedestrians and bicycles from vehicular traffic adjacent to school facilities and diversion of traffic away from school zones or designated walking/biking routes to school.

**Ineligible Projects:**

- 1. Acquisition of right-of-way.
- 2. Construction and improvements of pick-up/drop-off areas unless it can be demonstrated that it increases the number of children biking or walking to/from school or improves the safety of children walking/biking to/from school.
- 3. Repair of traffic lane pavement (unless it is a new or upgraded bike facility).
- 4. Purely cosmetic upgrades or routine maintenance of existing bicycle or pedestrian facilities (i.e. sidewalks, multi-use trails, bike lanes). Note: ADA upgrades are eligible.
- 5. Improvements to school bus stops.

**Questions? Call Emmanuella Myrthil, 404-635-8033, [srts@dot.ga.gov](mailto:srts@dot.ga.gov)**